**EMERGENCY RADIO PROCEDURES**

Make sure the Radio **ON** and select Channel 16, or the frequency used **where you operate**. *(Fill it in below.)*

**VHF FREQUENCY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SPEAK THE UPPER-CASE WORDS SLOWLY, CLEARLY, & CALMLY**

**PRESS THE MICROPHONE BUTTON**

**STEP 1:** MAYDAY *(3X)* THIS IS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*vessel call sign or name 3X).* OVER

*Release the microphone button & wait for an acknowledgement. If there is no answer, repeat Step 1.*

**STEP 2:** *If the Coast Guard or another vessel responds*

“MAYDAY, THIS IS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(Call sign and/or name)*

WE ARE LOCATED AT *(GPS coordinates, range & bearing from a known point, magnetic heading, )*

WE ARE IN DISTRESS *(describe your Distress situation)*

WE HAVE \_\_\_\_\_\_\_\_\_PEOPLE ON BOARD WITH #\_\_\_\_\_\_\_ INJURIES. ALL WEARING LIFE JACKETS

OUR VESSEL IS IN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CONDITION. WE ARE A \_\_\_\_\_\_\_\_\_FOOT LONG

\_\_\_\_\_\_\_\_\_ *(color)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(material)* VESSEL. ENGINE IS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(engine condition)*

WE DO/DO NOT HAVE A SURVIVAL CRAFT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(description of craft)*

WE DO/DO NOT HAVE IMMERSIONS SUITS: # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(number of suits vs. passengers)*

WE DO/DO NOT HAVE EPIRB’s: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(number of EPIRBS deployed)*

I WILL BE LISTENING ON VHF CHANNEL 16 *(or another channel being monitored)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

THIS IS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*Call sign and/or name).* OVER

**STEP 3:** If the situation permits, stand by the radio for further communication with the Coast Guard or another vessel. If no one answers, repeat the above, then repeat the entire process on another channel.

**FILL IN NECESSARY INFORMATION ABOVE AND POST NEXT TO YOUR RADIO**